

NYS Council for Exceptional Children

New York Federation Nominations for Board of Directors and Regional Representatives

NOMINATIONS ARE NOW BEING ACCEPTED FOR:

Vice President

Treasurer

Regional Representative for Albany

Regional Representative for Buffalo

Regional Representative for Long Island

Regional Representative for Rochester

Regional Representative for New York I

Regional Representative for New York II

We encourage you to consider running for one of the above positions or nominating another New York CEC member. Duties are briefly described below. It is anticipated that individuals will assume positions in July 2008. Use the nomination form on the next page.

Vice President

- Serves a one-year term in this position and then automatically succeeds to become President-Elect, President, and Past-President.
- The Vice President serves in the President's place and with the President's authority in case of absence or disability of the President and President-Elect.
- The Vice-President assists the President and President-Elect in carrying out NYS CEC's Mission through accomplishing varied aspects of the Strategic Goals, including preparing for the NYS annual convention.

Treasurer

- Serves a three-year term in this position.
- The treasurer is the custodian of all financial transactions and financial reports.
- The treasurer receives and records all revenue received on behalf of NYS CEC.
- The treasurer maintains the checkbook and other asset accounts, including recording deposits, paying bills, and reconciling monthly statements.
- The treasurer prepares an annual budget for the Executive Board's approval under advisement of the President.
- The treasurer reconciles membership dues with NYS Chapters.
- The treasurer reconciles conference attendees, fees, and expenses with the President.
- The treasurer prepares a year end report for distribution at the NYS CEC's Annual Conference.
- The treasurer files an IRS Income Tax Form 990 and any NYS forms as required.
- The treasurer maintains NYS CEC's tax exempt status.

Regional Representatives (There are 8 regions: Albany, Buffalo, Long Island, Rochester, and New York I and II are open).

- Serve a two-year term in this position.
- The Regional Representatives represent their respective region local chapters at the NYS CEC Board meetings.
- The Regional Representatives bring concerns, issues, and successes of local chapters to the Board's attention.

NYS Council for Exceptional Children Nomination Form

Current Positions Open

- o Vice President
- o Treasurer
- o Regional Representatives: Albany, Buffalo, Long Island, Rochester, New York I, and New York II

All nominees are asked to provide the following:

1. Current photograph of yourself.
2. Brief description of your educational background.
3. Brief explanation of related employment, volunteer or personal experience with working with individuals with disabilities.
4. Position you are seeking nomination.
5. Summary of your service to CEC (include any work at the student, local, state or national levels).
6. 100 word statement regarding what you offer to the office you seek nomination.

Nominee: _____ Present Position: _____
School or Agency: _____
Address: _____
Phone: _____ (Home) _____ (Work) E-mail: _____
CEC Membership ID #: _____

If appropriate, complete the information below.

Nominator: _____ Present Position: _____
School or Agency: _____
Address: _____
Phone: _____ (Home) _____ (Work) E-mail: _____

Return by **April 15, 2008** to:

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